

RANDOLPH BURNS

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OBJECTIVE:

To use my collective managerial, Supervisory, carpentry, and maintenance skills, in an environment with stability and growth.

PROFESSIONAL HISTORY:

MAINTENANCE WHITE GLOVE	NORDSTROMS WESTCHESTER	2010-PRESENT
FULL FACE LIFT OF ALL STOCK ROOM AREAS, PRE REMODEL 2013	GENAREAL MAINTENANCE / ELECTRICAL, PLUMBING, TILE, REPLACEMENT / REPAIR, SHEETROCKING, CARPENTRY.	
Maintenance Mechanic	Living Resources Mahopac & Mohegan Lake N.Y.	2006-2010
Basic to major repairs, consisting of: finish and custom carpentry, plumbing, drywall, tiling, doors windows, sinks tubs, electrical installations and repairs, painting etc.		
Senior Engineer/Maintenance	Mohegan Park Adult Facility Mohegan Lake, NY	2003 - 2006
Responsible for ordering supplies and performing maintenance for the entire building, consisting of (175) Beds (86) Adults, plumbing, electrical, carpentry. Light landscaping, on call 7 days per week for emergencies. Instructs building employees in building operations Fire Drills and Safety.		
Junior Engineer/Carpenter Maintenance:	Field Home Holy Comforter Cortlandt Manor, NY	2002 - 2003
Responsible for general building maintenance, light plumbing, tiling, electrical, custom carpentry, painting, Dry wall, etc,;		
Department Manager of Lumber, Building Materials, and Electrical	Lowe's Home Improvement Center Poughkeepsie, NY	2001 – 2002
Maintained full inventory of enclosed lumberyard and electrical supply commercial and residential. Immediate staff supervision consisting of 12 employees. Resolved all customer service issues consisting of installation of products, contractors' bids and logistic allocation within the Westchester and Dutchess County districts. On-site responsibilities entailed: following budgetary guidelines, meeting payroll requirements as per the regional/district managers' expectations.		
Department Manager of Millwork	Lowe's Home Improvement Center Baltimore, MD.	2001 – 2001
Responsible for the development, design, and application of windows, doors, and flooring products. Supervised staff of six department employees. Resolved all customer service issues consisting of installation of products, contractors' bids and logistic allocation within the 200-mile radius of the Baltimore, Maryland district. On-site responsibilities entailed: following budgetary guidelines, meeting payroll requirements as per the regional/district managers' expectations.		
Independent Contractor/Owner	That Special Touch Carpentry LLC	2000 – Present
Design and installation of kitchens, bathrooms, custom trims, custom cabinetry, sinks, electrical, plumbing, general carpentry, and special treatments, high-caliber craftsmanship.		
Manager V.P. Merchandising	Putnam Shoes Greenwich, CT.	1993 – 1999
Increased the company's appeal to the prospective consumer by improving the customer service; interior concepts, adding merchandising themes and maintaining the quality of the merchandise sold resulting in an increase in the profits of the company from \$475,000 in 1993 to \$750,000 by September 1996.		
Investigator / Narcotics	New York City Police Department	1989 – 1992
Forensic Assistant Coroners Office	New York City Police Department	1982 – 1989
The recovery and / or removal of all Human remains from crime scene's, and secure area for Medical Examiner		

EDUCATION:

BA in Music & Education – Major in Music- Minor in Education / Law, Boston Conservatory of Music, 1979, GPA: 3.4
Participated in the accelerated Lincoln program for gifted students in secondary school, 1975.

ADDITIONAL SKILLS:

Master carpenter, accomplished professional jazz guitarist. Computer Skills; (MS word) (2020) Home Design)